



Board Meeting

Wednesday December 13, 2017

Board Attendance: Tom Feely, Jaime Diedrich, Barbara Cartmill, Lisa Bunday, Al Bossen, Kathi Rastetter, and Kristine Wallace

Absent: Laurel Butman and Lydia Hamann

Staff Attendance: Sarah Holcombe, Tamara Moxon and Mike Bezner

Tom called the meeting to order at 1:00PM.

Jaime moved to approve the previous board meeting minutes. Al seconded the motion. Minutes were approved.

This is Barb's last meeting as she will be retiring January 2, 2018. Her replacement will sit on the board.

Financials:

- About \$2,200 in donations
- Al moved to approve the financial report. Lisa seconded. Financial report was approved.

Dog Services Update

- Recruitment is open for the Communications Specialist position and should be filled mid to late January.
- A new job class has been drafted for the veterinarian. The position is second on DTD's hiring list.
- Animal Control Officer 2 position will be posted soon.
- Shelter staff has been working hard on creating new enrichment activities for the dogs, especially some of our long term residents. Kourtney has spear headed this with staff and incorporating volunteers.
- Tamara and Laura K. sent out a letter to rescues to inform of our new policy and build stronger relationships with rescue organizations. 35 letters were mailed out and CCDS has received 7 back. 24 dogs have been sent to rescue in the last 30 days.

CDF Website

- CDF is working with Tualatin Web to redesign the foundation's website.
- Sarah implemented an online form to donate through the website to replace PayPal.

Fundraising:

- Year-end mailer
 - o See comparison documents.
- Theony update
 - o Lawyers have been paid and total amount is around \$220,000. CDF will receive half.
- Putt for Mutts
 - o Board members will continue to work off the Google doc to track businesses that have been contacted.

Time and date of next meeting: January 10, 2017 at 1pm at DSB 115.

A motion to adjourn was made by Jaime and seconded by Al. The motion passed and the meeting was adjourned at 1:40 PM.