



CLACKAMAS
DOGS FOUNDATION

Board Meeting

Wednesday January 9, 2019

In Attendance: Dan Johnson, Lisa Bunday, Lydia Hamann, Tom Feely, Al Bossen, Kristine Wallace

Absent: Laurel Butman, Jaime Diedrich,

Staff Attendance: Tamara Moxon, Greg Harris

Lisa called the meeting to order at 1:02 p.m.

Tom moved to approve last meetings minutes, Al seconded – Meetings approved

Financials

Tom moved to approve November financial statements minutes, Al seconded, financials approved

Donations:

Account activity: Lisa reported we took a hit from the market, which was pretty typical for everyone. We were DOWN approx. \$15,000.

2018 Spay and Neuter total: \$11,720.00

2018 Emergency Veterinary Care Fund total: \$5,372.12 (Tom mentioned that the new tax laws regarding charitable giving might not help donors due to the increase in the standard deduction amount). We will keep an eye on this.

Dog Services Update

Lucy has been adopted! Her foster family adopted her! Clelia wants to continue being in the foster program.

December volunteer orientation had about 10 people and there are currently 6 in training with several more possibly starting soon! Volunteers logged 4,354.5 hours for 2018.

Working on the Foster program. Greg has spoken to a couple of people outside of the organization that are interested. We need to do more to market the foster program to outside animal lovers that would otherwise not volunteer at the shelter. Greg has added “Foster program” to the volunteer application (in the Interest section). Mud Bay, Sandy Animal Supply and Wilco are wanting us to have events at their facilities for the foster dogs and foster parents. Tamara and Greg will continue working on this. Greg is working on getting approved content for the Foster program to post on Facebook and get a group set up on MeWe. We are working on a file Foster book.

Outdoor kennels progress. Smaller kennels will be taken down within soon and Maintenance will start progress on installing the new larger kennels. Old ones coming down on the 12th, new

ones start going up on the 14th! Progress will be posted on the Foundation Facebook page and website blog.

We are looking into “adopt me” items for our dogs to wear at events, etc.

Fundraising

Greg composed letter to 2018 Putt for Mutts donors (please see attached for approval). Can get sent out right away. How do we handle postage? 71 letters of thank you and consider re-donating and becoming a sponsor were sent out on the 11th. Greg paid for postage and a check was written to reimburse the charges. Al signed the check. The Board requested the generic ask letter from last year be sent to all members-Greg sent this to all. Tom will check with Jaime to make sure content is correct. The plan is to add the 2018 totals for the Spay and Neuter and Emergency Veterinary Care Fund program totals (reported above) to the letter. The Board will then personalize the letters they send out and track progress of the asks.

Ideas for presenters at the event (please see attached): Tom and Greg will check into these further. Lisa mentioned that the Blackberry Ridge organization might be nice since it was local. Tom mentioned that the organization should be entertaining for the attendees.

Possible fund raiser (Wag Aware) (please see attached): Tom will check into this for more information.

Volunteer Appreciation Dinner

Greg called Tuesday, January 7 to confirm and verify set up was on the books (please see attached confirmation): It was mentioned that people usually arrive at 4:30 or 5:00 for set up. It was reported that 77 volunteers worked at least 1 hour, and 58 were working regularly. We should plan for 60 people, including spouses.

Al will put together a slideshow of the volunteers for the dinner. Greg has given him all of the photos of the 2018 adopted dogs and those sent to rescues.

Jaime will make cupcakes again for the dinner.

Thank you gifts for the volunteers - Greg started this process (please see attachment for aluminum water bottle choices. Should cost about a third of the swag budget. Do we want to get more or anything else?): Greg was given the go-ahead to make a choice on the bottle. Questions was asked if both the Foundation and County logo could be on the bottle. Dan recommended a sticker for the County logo that could be attached. Tom contacted Greg to state that it should be ok for both logos on the bottle. Greg will check into pricing for both. The total cost of the bottles will be far less than the budge amount given at the December meeting.

Al and Board members looking into securing at least 20-30 gift cards, and other small gifts, for raffle that night. Lydia committed to paying \$100 toward the cards.

Al, Tamara and Greg are looking into doing something special for our special needs and school group volunteers.

Open County Board Positions

Review and consideration of the County Administrators nominees for the Board. (please see attached letter). Dan and Kevin. Tom moved for confirmation, Lisa seconded. Motion passed.

Meeting minutes on CDF website:

2017 and 2018 have been uploaded. 2016 has been deleted. Tom asked about posting the by-laws on the web site. Majority said no, but they could be available if anyone asked to see them.

2019 Meeting Location

Will continue to hold meetings at the shelter 1x per quarter. Meeting will be at the Shelter in January, May and September. All other meetings will be at DSB301. Greg will send out calendar invites to Board members.

Social Media

Greg working on Social Media plan to have ready for February meeting.

Tom moved to adjourn. Al seconded. Meeting is adjourned at 1:50 p.m.