



Board Meeting

Wednesday March 14, 2018

Board Attendance: Tom Feely, Jaime Diedrich, Al Bossen, Kathi Rastetter, Laurel Butman and Kristine Wallace

Absent: Dan Johnson, Lisa Bunday, Lydia Hamann and Mike Bezner

Staff Attendance: Sarah Holcombe, Tamara Moxon and Laura Koehler

Tom called the meeting to order at 1:04PM.

Kathi moved to approve the previous board meeting minutes. Jaime seconded the motion. Minutes were approved.

Financials:

- Investment account dipped this month due to market fluctuations.
- Donations have slowed from mailer.
- Putt for mutts money is coming in.
- Al moved to approve the financial report. Kathi seconded. Financial report was approved.

Dog Services Update

- Recruitment for a veterinarian is open until March 21.
- Volunteer and Staff Appreciation night went great! Many were able to attend and big thanks to Jaime for making cupcakes and Al for putting together the slideshow.
- CDF has a new computer donated by Jaime.
- Foster Program
 - o Find timeline attached.
- Spay and Neuter Program
 - o The fund has been overspent. CDF will continue to offer spay and neuter coupons and adjust the budget at the end of the year.
- Emergency Vet Fund
 - o \$2,500 was spent on a Pit Bull mix named Ava. Story attached
- Dog Safety Handouts
 - o The shelter is exploring the "Be a Tree" program.
- Trainer
 - o Laura Koehler has been in her new position for nine months now and made a presentation on the issues on which she is working. Laura works on assessments and implementing force-free clicker training. She is also working on the foster program and outreach with local rescue organizations.

Revised Financial Policies

- Al moved that the Board approve the creation of a reserve account in the amount of \$50,000 as described in the March 9, 2018 revision of the CDF Financial Policies. Laurel seconded. Motion passed.
- Laurel moved that the Board approve the creation of an Endowment Fund as defined in the revised CDF Financial Policies dated March 9, 2018 with the initial amount being the balance of the CDF Cetera account as of today. Jaime seconded. Motion passed.
- Kathi moved to adopt the amendment to the Fiscal Policies and Procedures with the general reserve and endowment fund. Laurel seconded. Motion passes.

Fundraising

- Mailer update

- See attached documents
- Spring Mailer
 - Sarah will begin work on a Spring mailer with a focus on the spay and neuter program.
- Putt for Mutts
 - Mud Bay will be sponsoring the bar for \$500!
 - Reminder – Board members are required to each sell 6 tickets.
 - Sarah will send out weekly emails to remind board members to continue asking for donations.

Future Items:

- Budget requests will be in April. Tom and Jaime will provide guidelines to CCDS.

Time and date of next meeting: April 11, 2018 at 1pm at 301 DSB.

A motion to adjourn was made by Jaime and seconded by Kathi. The motion passed and the meeting was adjourned at 1:59 PM.