



# Board Meeting

Wednesday November 8, 2017

**Board Attendance:** Tom Feely, Jaime Diedrich, Barbara Cartmill, Lydia Hamann, Lisa Bunday, Al Bossen and Kristine Wallace.

**Absent:** Kathi Rastetter and Laurel Butman

**Staff Attendance:** Sarah Holcombe, Tamara Moxon and Mike Bezner

Tom called the meeting to order at 1:04PM.

Jaime moved to approve the previous board meeting minutes. Lisa seconded the motion. Minutes were approved.

## **Financials:**

- Very productive fundraising month with about \$1,100 in unsolicited donations.
- Barb moved to approve the financials. Al seconded. Financial report was approved.

## **Dog Services Update**

- Kristine is the new manager of Dog Services.
- CCDS hired Estella Oliver as the new Licensing Officer.
- CCDS will have an open position for Communications Specialist posted soon.
- CCDS has been approved to hire a veterinarian at 20 hours a week as an employee. The position will be posted in a few weeks.

## **Leadership transition**

- Jaime and Tom's officer terms will be up in December. Jaime is willing to become Chair of the board and Lisa is willing to be Vice chair/Treasurer.
- There will be a vote in January for new officer positions.

## **Strategic Plan**

- Next meeting we will talk about our strategic directions and refocusing on those.

## **Bylaws**

- CDF's bylaws have not been updated since April 2015.
- Tom has volunteered to draft new bylaws.
- Board members were asked to review the current bylaws and send edits to Tom or Sarah before the next meeting.

## **Fundraising:**

- Year-end mailer
  - o Board members signed and personalized their letters.
- Theony update
  - o The executor of the Theony estate will begin selling property and then we will receive the 50% of the bequest.
- Putt for Mutts
  - o Sarah will be sending out a Google Doc with all the business that have ever been contacted for donations for Putt for Mutts. Board members are asked to start reaching out to businesses, and track progress on this sheet.
  - o The K9 officer presentation was a hit last year. CDF will start looking for another dog related presentation for 2018.
  - o The board agreed to raise ticket price to \$60.

**Other business**

- Al would like to start collecting photos of dogs for general use and to use for Putt for Mutts promotion.
- The board agreed that kennels can be dedicated to an individual when it is requested and appropriate.

**Time and date of next meeting: December 13, 2017 at 1pm at Dog Services.**

A motion to adjourn was made by Al and seconded by Lydia. The motion passed and the meeting was adjourned at 1:53 PM.